



## School Council Minutes

<b>Meeting – Wednesday 18<sup>th</sup> September 2024</b>	
<b>Representing</b>	<b>Membership</b>
Friars Leadership Team	Mr. McClay - Principal
Friars Leadership Team	Mrs. Halls – Vice Principal
2S	Ava and Harry
2W	Cali-Rose and Shai
3A	Adwitya and Tanner
3B	Albert and George
4G	Mya and Olly
4S	Aaliyah and Nicky
5L	Beth and Daisy
5SW	Bay and Etty
6B	Bow and Reggie
6L	Daisy and Harrison

### **Apologies for absence**

Bow

### **The Role of a School Councillor**

Although we had already discussed the job description for a school councillor, we revisited the document and expectations. We discussed what the points meant and talked through examples.

It was impressed upon councillors that it is very important that they are excellent role models for other pupils. You can see the job description on page 2 of these minutes.

### **Pupil-Led Clubs**

Mrs. Halls explained that staff have been asked if they can give up one of their lunchtimes to sit in their classrooms to help supervise pupil-led clubs. Children in Years 5 and 6 will be able to suggest clubs they would like to run and then these ideas will be taken to school council for a vote.

We hope to have these clubs up and running by next half-term.

**Action: Mr. McClay and Mrs. Halls need to find out how many clubs can take place and then talk with Year 5 and 6 to collect their suggestions. Suggestions will be brought to the next school council meeting.**

### **Visitors to the School**

It was discussed how School Councillors will be asked at times to show visitors around the school. Next week, Mr. McClay and Mrs. Halls will meet councillors to have a practice at this.

**Date of the next meeting: Monday 9<sup>th</sup> October at 12:00pm in the Bistro**



## **JOB DESCRIPTION**

### **School Councillors and Vice School Councillors**

#### **Purpose of Job**

*To work collaboratively with other members of the School Council and the School Leadership Team (SLT) to maintain high standards and make school improvements.*

#### **Specific Duties**

1. *At least twice each half term, represent your class at School Council meetings. Full commitment and attendance is essential.*
2. *Report back to your class following meetings of the School Council with key information, ideas and actions. Take feedback from your class on key issues.*
3. *Listen to all pupils and champion their voices. Believe in the importance of representing pupil's thoughts, feelings and opinions and respect differences.*
4. *Share own ideas for improvement and be proactive in looking for solutions.*
5. *Work closely with other members of the School Council, understanding and demonstrating the importance of teamwork and effective communication.*
6. *Demonstrate exemplary conduct both in and out of the school, acting as an excellent role model for others.*
7. *Uphold, demonstrate and promote the school values.*
8. *Meet with visitors to the school when asked to do so, as well as representing the school at events.*

## **School Values**



*At Friars, individual wellbeing comes first.  
We believe in **Respecting**  
and **Including** everyone.  
We **Aim high** and show  
**Resilience** in our learning.  
Our aim is to **Succeed** in everything we do!*