



# Friars Primary School & Nursery

Part of the Portico Academy Trust

**Principal - Mr C. McClay**

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**PORTICO**  
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opening doors, unlocking potential

**CEO – Mrs C. Woolf**

Friday 24<sup>th</sup> November 2023

Dear Parents and Carers of Nursery,

I am writing to you to explain a small change regarding end of the day collection arrangements.

From Monday 27<sup>th</sup> November, children in Nursery at the end of the day will be collected from their classroom door. Please enter the school grounds and through the Year 1 Gate, walking around to the Nursery garden. This will make it so much easier for the children rather than leaving as they do currently – and it will save them time.

Collection at the end of the morning session remains still at the door through the Year 2 Gate.

Yours sincerely,

*C. McClay*

Mr. C. McClay  
Principal