



Friars Primary School & Nursery

Part of the Portico Academy Trust

Principal - Mr C. McClay

Vice Principal – Mr S. Roche

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PORTICO
ACADEMY TRUST

opening doors, unlocking potential

CEO – Mrs C. Woolf

Thursday 2nd September 2021

Dear Parents and Carers,

It was great to see the children walk through the gates again this morning. It looked like there was a lot of excitement to be back! We had a few questions about collection this morning so we thought it best to send out the collection information once again and a little clarification.

- KS1 children will finish their day at 3:00pm and KS2 children finish at 3:15pm.
- You can enter and leave the site from any gate - try to use the gates closest to your child's/children's collection points.
- The queueing systems are no longer in operation but please continue to be mindful of others.
- Please leave the site swiftly after collection.

Please see the table below for collection points:

Year Group	Class	Collection Point
1	1B	1B classroom door (The classroom door is just inside the KS1 Gate)
	1C	1C classroom door (The classroom door is just inside the KS1 Gate)
2	2B	Year 2 gate (At the front of the building next to the office)
	2S	
3	3JD	3JD classroom door (At the front of the building next to the Maths Room)
	3ML	KS2 Library door (The library is situated just inside the KS2 Gate to the playground)
4	4B	Bistro door (Opposite KS2 quiet area)
	4S	KS2 door (Opposite KS2 quiet area)
5	5BW	5BW classroom door (Opposite KS2 quiet area)
	5VW	5VW classroom door (Opposite KS2 quiet area)
6	6D	6D classroom door to the playground
	6G	Door next to Y6 and the external toilets

End of the day collection is always a busy time. Thank you in advance for your patience as our staff become familiar with faces. We always speed up over the first couple of weeks! See you soon.

Yours sincerely,

C. McClay

S. Roche

Mr. C. McClay
Principal

Mr. S. Roche
Vice-Principal