

Friars Primary School & Nursery

Principal: Mr C McClay
Vice Principal: Mrs S Halls



Monday 1st September 2025

Dear Parents and Carers,

We hope you have enjoyed a really lovely summer. Over the past five and a half weeks, much has happened in school to prepare for the children's return tomorrow. As always, we are all very excited to see the children again as we miss them during holidays. We hope everyone is looking forward to walking back through the gates 😊.

If you are unsure about any of the arrangements for your child's new class, please do refer back to the letters that were sent before the break. Please can we ask that adults do not come onto the school site on a morning (with the exception of the Nursery) unless there is a need to visit the school office. This will help us to keep the children safe and supervised. Remember that the office team can be contacted by phone on 01702 294837 and by email at office@fps.porticoacademytrust.co.uk. Children must be in school by 8:45am when the external gates will all close. After this time, it will be necessary to use the intercom system to be allowed in.

We also have our year group email addresses for non-urgent matters. Our class teachers always do their best to reply as soon as possible, however please do be mindful about the number of emails being sent as our teachers' priority must be providing high-quality teaching and learning for the children.

reception@fps.porticoacademytrust.co.uk

year1@fps.porticoacademytrust.co.uk

year2@fps.porticoacademytrust.co.uk

year3@fps.porticoacademytrust.co.uk

year4@fps.porticoacademytrust.co.uk

year5@fps.porticoacademytrust.co.uk

year6@fps.porticoacademytrust.co.uk

Just a reminder that our school's Senior Leadership Team comprises the two of us, plus Mrs. Turner who is our Assistant Principal and SENDCo. Should you ever have a problem you need to share, please remember that your child's class teacher will likely be your first port of call. After this we have Phase Leaders who are very experienced and are always happy to help. For Years 1/2 the Phase Leader is Mrs. Snow, Years 3/4 is now Miss Gibbons and for Years 5/6 it is Mrs. Bailey. Mrs. Turner leads Early Years (Nursery and Reception).

Bikes and Scooters

Last year, it was lovely to see a large increase in the number of children riding or scooting to and from school. This meant a very full shed and lots of bikes and scooters being walked around the site. To again keep everyone safe and supervised, we must ask that the children walk their bikes or scooters without assistance from their grown-ups. Soon there will be a second bike/scooter stand on the grass next to the Year 1 Gate which will make things even easier for children in Reception and Year 1. For this week, we will make sure that there are lots of staff around to help the children with their bikes and scooters should they need it.



01702 294837



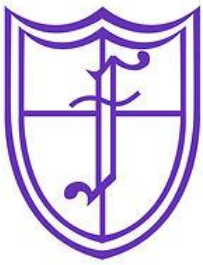
office@fps.porticoacademytrust.co.uk



www.friarsprimary.co.uk



Constable Way
Shoeburyness
Essex, SS3 9XX



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Reminders from Mrs. Anderson our Office Manager

- Please remember that we are no longer using ParentPay for meal bookings. Be sure to book your child's school meal through the Arbor Portal, even if they will be bringing a packed lunch from home. Only those with an agreed allergy or medical diet, confirmed with our catering supplier Pabulum, will be able to choose an option from the allergy awareness menu.
- If your child requires medication in school, i.e., an asthma inhaler, please make sure that the medication is in-date and brought in tomorrow to the office.

Enjoy the rest of today and we will see you all tomorrow morning...

Mr. C. McClay

Mrs. S. Halls

Principal

Vice Principal



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